SAVEETHA ENGINEERING COLLEGE
AUTONOMOUS | NAAC A GRADE
Affiliated to Anna University | Approved by AICTE

*Affix your **RECENT** Passport size Photo here*

For Office use only

Office of the Controller of Examinations

__Ph. D Course Work Registration Form__

(Nov/Dec or Apr/May – 20____)

Name of the Scholar   : _____

Register Number   : _____

Date of Birth   : _____

College Name   : _____

Mode of Registration   :   Full Time / Part Time

Communication Address   : _____

_____

Contact Number   : _____

E-mail ID   : _____

No. of Subjects Registered : _____

Department in which the candidate is doing Course Work: _____

Sl. No.	Course Code	Course Name
1		
2		
3		
4		

Signature of the Scholar with Date   **Signature of the Supervisor with Date & Seal**

Signature of the HoD with Date & Seal   **PRINCIPAL**

UNDERTAKING

1. I will abide by the rules and regulations of the college.
2. I will attend the classes regularly and maintain attendance as per 2019 Regulations of Saveetha Engineering College.

Signature of the Scholar: _____

The Course Fees should be paid only after getting approval from Head of the Department and Principal

PAYMENT DETAILS

Course Fees : Rs. _____/- (in words Rupees _____only).

Receipt Number: _____   **Date:**_____

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Encl:

i) Photocopy of the PG Consolidated Mark Statement*

ii) Photocopy of the PG Degree Certificate*

iii) Passport size photo (softcopy should be less than 20KB)*

iv) Photocopy of Fees Receipt

* The softcopies of the above documents should be sent to examcell@saveetha.ac.in with the file name as Candidate's Register Number & Name.

*** The filled Application form should be submitted finally to the Examcell***

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Procedure for Ph.D Course Work Registration

1. The candidate shall apply for the Registration of Course Work subjects in the prescribed application available with the Exam Cell. He / She should submit the requisition letter to Register for the Course Work subjects approved by his / her Research Supervisor.

2. The Course fee is Rs.10,000/- (Rupees Ten Thousand only) per subject which should be paid in Accounts Office after getting Approval from the Department Head and Principal.

3. The candidate should bring with him/her the photocopy of PG Consolidated Mark Statement, PG Degree Certificate and one recent passport size photo (softcopy should be less than 20KB).

4. Soft copies of all the above documents should be sent to examcell@saveetha.ac.in at the time of Course Registration.

5. The Filled Application form should be submitted finally to the Examcell.

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